## **University of Toronto Bookstores**

## **Adobe Creative Cloud for Teams Subscription**

214 College Street, Koffler Student Building 2nd fl., Toronto, ON, M5T 3A1

Main Line: 416-640-5810

## RETURN THIS FORM OR SEND QUESTIONS TO: software@uoftbookstore.com Or please call Penny at 416-640-5816 with any questions

Department: (& group or Lab name, if applicable)  Institution:  Country/Region:		
Address:		
City:	Double Codes	RM #
Province:	Postal Code:	
<b>Department Contact</b> - This will be your primary contact person, both for Adobe and the U of Toronto Bookstore team, your Adobe VIP Account Manager. Adobe calls this the Team Owner, it will be the only Admin your Account Manager can see in the Adobe System. It is a role that must be passed on before leaving the VIP team department, group or lab, and can only be done by the current team owner. Your email, provided below will be the associated VIP team owner Adobe ID.		
First Name:		
Last Name:		
Email:		
Phone Number:	EXT	
PAYMENT:  Payment option:  U of Toronto  U of Toronto  Description:  When you request an Adobe VIP license seat via the V.I.P. Admin portal, your team/department/group will auto authorized your account manager, U of Toronto Bookstores, to process and bill your purchase. If your payment person changes, leaves the department, or retires a new payment holder must be provided before outstanding orders will be processed.		
Bookstore AR Account This can be set up with the AR Accounts team. Either as a invoice account or	If your payment person does not have a current U of Toronto Bookstore AR Accounts team before returning this form to U of T Bookstore;	unt, please request one with our
associated to a department credit card.	Manager - Clive Williams416-889-9097cwilliams@utpress.utoronto.orAllison Ramdial416-667-7776aramdial@utpress.utoronto.	
credit card.  Account holder:	or Allison Ramdial 416-667-7776 aramdial@utpress.utoronto.c	
credit card.	or Allison Ramdial 416-667-7776 aramdial@utpress.utoronto.c	
credit card.  Account holder:  Phone:	or Allison Ramdial 416-667-7776 aramdial@utpress.utoronto.c	